

Audit & Scrutiny Committee Work Plan 2017 - 2018

This is an outline plan to facilitate forward planning of reports to the Audit & Scrutiny Committee

Date	Report Designation	Lead Service	Regularity of occurrence/ consideration	Date of Reports to Committee Services	Additional Comment
1 December 2017					
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly	8 November 2017	
	Internal Audit Reports to Audit & Scrutiny Committee 2018/19	Chief Internal Auditor	Quarterly	8 November 2017	
	Internal Audit Report Follow – Up 2017/18	Chief Internal Auditor	Quarterly	8 November 2017	
	Draft Annual Audit Plan 2018/19	Chief Internal Auditor	Annual	8 November 2017	
	VAT Update Report	Head of Strategic Finance	Annual	8 November 2017	
	Complaints Report	Governance and Risk Manager	Annual	8 November 2017	
	Request for Information – Annual Report	Governance and Risk Manager	Annual	8 November 2017	
20 March 2018					
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly	23 February 2018	
	Internal Audit Reports to Audit & Scrutiny Committee 2017/18 <ul style="list-style-type: none"> • Catering Compliance with Nutritional Guidelines • Street Lighting 	Chief Internal Auditor	Quarterly	23 February 2018	

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	<ul style="list-style-type: none"> • Waste Management • Psychological Services • Trading Standards • Earmarked Reserves • ICT – SLA and User Testing 				
	Internal Audit Report Follow-up	Chief Internal Auditor	Quarterly	23 February 2018	
	Risk Management Overview	Head of Strategic Finance	Annual	23 February 2018	
	Council Performance Report – April to September	Head of Improvement & HR		23 February 2018	
	Scrutiny Framework	Chief Internal Auditor		23 February 2018	
	External Audit Annual Plan	External Audit	Annual	23 February 2018	
19 June 2018					
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly	25 May 2018	
	Internal Audit Reports to Audit Committee 2017/18 <ul style="list-style-type: none"> • Rural Resettlement Fund • Complaints – contingency request • Leisure Management • FQ4 Reports - TBC 	Chief Internal Auditor	Quarterly	25 May 2018	
	Internal Audit Report Follow-up	Chief Internal Auditor	Quarterly	25 May 2018	
	External Audit Interim Controls	External Audit	Annual	25 May 2018	

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	Report				
Future Reports – dates to be determined					
	Risk Management	Chief Internal Auditor	Annual		
	Draft Annual Audit Plan	Chief Internal Auditor	Annual		Normally December meeting
	VAT Update Report	Head of Strategic Finance	Annual		Normally December meeting
	Risk Management Overview	Head of Strategic Finance	Annual		Normally December meeting